

Invitation for Bids

Refuse Removal and Recycling St Cloud HRA Owned Properties

The St. Cloud HRA is seeking bids for refuse removal and recycling services at the following locations within the City of St. Cloud.

- Al Loehr Apartments – 4055 12th St. N.
- Cedar Ridge Townhouses - 2455 N 14th Street
- Eastwood Apartments - 530 NE 3rd Street
- Empire Apartments - 54 N 4th Ave
- Flintwood Townhouses - 5702 Flintwood Drive
- Germain Towers Apartments - 905 W St. Germain Street
- Grace McDowell Apartments - 1525 Northway Drive
- HRA Office - 1225 West St. Germain Street
- Northway Townhouses - 2401 – 15th Street
- Quarry Ridge Townhouses - 2005 Quarry Road
- Riverside Apartments - 101 Riverside Drive SE
- Swisshelm One Apartments- 316 Laudenbach Court
- Swisshelm Two Apartments - 304 Laudenbach Court
- Westwood Village One Apartments - 770 Savanna Avenue
- Westwood Village Two Apartments - 822 Savanna Ave
- Wilson Apartments - 41 3rd Avenue NE

Refuse removal and recycling services are expected to begin June 1st, 2024. Bids will be received for each development individually and may be awarded individually or collectively. The HRA reserves the right to enter into separate contracts for each development or to combine developments.

At the option of the St. Cloud HRA, services may be retained for an additional 2 years. The scope of work and costs for such services will be defined and negotiated at the time of the optional biennial contract renewal.

Submission Procedures:

1. Bids must be received by 9:00 am on April 16th, 2024 at St. Cloud Housing and Redevelopment Authority. Questions regarding the bid should be directed to Paul Soenneker at (320) 202-3147.
2. Please fill out the attached Bid Sheet and send to:

St. Cloud HRA
Attention: Paul Soenneker
1225 W. St. Germain Street
St. Cloud, MN 56301

- The St. Cloud HRA reserves the right, at their discretion, to amend or waive any of the provisions of this request for bids, to request additional information and/or references if deemed necessary for the evaluation of any submission, and to reject all bids.
- The St. Cloud HRA subsequently will enter into a formal contract. Any alternative bid submitted shall be clearly stated and will be given consideration if it appears beneficial to the interests of the St. Cloud HRA.

Supplemental Conditions

Payment for Services

Payments for services are to be billed by individual apartment complex each month. The St. Cloud HRA will pay within 30 days of receipt. Invoices need to include service performed, location, and date of service. Each property shall be billed individually.

Taxes, Permits, and Fees

Please note on the bid sheet or an attachment to the bid sheet, if a fuel surcharge, environmental fee, taxes, or commercial fees are included in your bid price along with any additional charges not previously noted.

Proposal Sheet

Each bid shall be made on the sheet included with the specifications.

Proposal Evaluation

The St. Cloud HRA reserves the right to waive any informalities or minor defects and to reject any and all bids. In evaluating bids, the St. Cloud HRA shall consider the qualification of the bidders, whether or not bids comply with the prescribed requirements, and alternated, if requested in the bid forms. The St. Cloud HRA may conduct such investigations as deems necessary to assist in the evaluation of any bid and to establish the responsibility, qualifications and ability of the bidder. If the contract is to be awarded, it will be awarded to the lowest responsible bidder whose evaluation indicated that the award will be in the best interest of the St. Cloud HRA. Should there be any reason why the contract cannot be awarded within the specified time, the bids will remain open and the time may be extended by mutual agreement between the St. Cloud HRA and the bidder.

Notice of Award

The St. Cloud HRA may accept, add or deduct alternative (if any) in any order that will be most advantageous to the St. Cloud HRA.

Insurance

The contractor shall purchase and maintain insurance for this contract. The contractor shall file an acceptable certificate of insurance and insurance policy with the St. Cloud HRA prior to the St. Cloud HRA executing and returning the signed contract.

Section 3

Selected contractor will be required to comply with the requirements of Section 3 for new employment, training, or contracting opportunities resulting from this contract.

Bid Sheet						
					Frequency	Monthly
	Trash	Recycle	Size	Qty	Per week	Rate
Al Loehr Apartments	Yes		3 YD	2	2	
4055 12 th St. N.		Yes	90 gal	4	1	
Cedar Ridge Townhomes	Yes		3 YD	2	2	
2455 No 14th Street		Yes	90 Gal	1	1	
Eastwood Apartments	Yes		6 YD	1	1	
530 3rd Street NE		Yes	90 Gal	3	1	
Empire Apartments	Yes		2 YD	4	2	
54 No 4th Ave		Yes	2 YD	1	2	
Flintwood Townhomes	Yes		2 YD	2	2	
5702 Flintwood Dr		Yes	90 Gal	1	1	
Germain Towers	Yes		4 YD	1	3	
905 W St Germain		Yes	90 Gal	3	2	
Grace McDowall Apartments	Yes		2 YD	3	2	
1525 Northway Dr		Yes	90 Gal	6	1	
HRA Office Bld	Yes		2 YD	1	1	
1225 W St Germain Street		Yes	90 Gal	2	1	
Northway Townhomes	Yes		6 YD	1	2	
2401 N 15th Street		Yes	90 Gal	1	1	
Quarry Ridge Townhomes	Yes		3 YD	2	2	
2005 Quarry Rd		Yes	90 Gal	1	1	
Riverside Apartments	Yes		6 YD	1	3	
101 Riverside Drive SE		Yes	90 Gal	2	1	
Swisshelm 1	Yes		6 YD	1	2	
316 Laudenbach Ct		Yes	90 Gal	3	1	
Swisshelm 2	Yes		8 YD	1	3	
304 Laudenbach Ct		Yes	90 Gal	3	1	

Westwood Village 1	Yes		6 YD	1	3	
770 Savana Ave		Yes	90 Gal	4	1	
Westwood Village 2	Yes		3 YD	1	3	
822 Savanna Ave		Yes	90 Gal	4	1	
Wilson Apartments	Yes		2 YD	4	3	
41 NE 3rd Ave		Yes	90 Gal	2	1	
Residential Tax %						
Fuel Surcharges %						
Other						